



Board Meeting for Arts Carleton Place

Date: December 5th, 2018

Time: 7:30pm

Location: Carleton Place, Carambeck Centre

Attending: Suzanne Deschênes, Lee Thirwall, Anne Forsythe, Ashley Stufko (absent), Carolyne Buchanan

Minutes taken by: Suzanne Deschênes

Agenda:

1. E-mail addresses
2. Nomination of Interim Treasurer
3. Continuing Education
4. Beernissage
5. Artsy Happenings
6. Bursary Program
7. AGM date
8. Spring Show
9. Other business:

0.0 Approval of September 29th Minutes

Approved unanimously

1.0 E-mail addresses:

- a. Treasurer@artscarletonplace.com become treasurer.artscp@gmail.com
- b. membership@artscarletonplace.com becomes memberships.artscp@gmail.com
- c. artsynews@artscarletonplace.com becomes artsynews.artscp@gmail.com .

Approved by Board

2.0 Nomination of Interim Treasurer

According to the ACP By-Laws, I would like to nominate Susan Walters to the position of interim Treasurer until such time as this nomination can be confirmed by a vote of all members at the AGM. Susan is a member in good standing of ACP and is familiar with bank statements, excel spreadsheets and e-mails. She worked with school boards and is familiar with everything that is required. Susan is willing to do the work and I recommend that, should you approve this nomination, she take her place on the Board immediately but take on the Treasurer responsibilities only effective January 1, 2019 so that she is not responsible for the 2018 fiscal year.

Approved by motion made by Carolyne, seconded by Lee and Anne

3.0 Workshope

The possibility of initiating workshops for members as of January 2019 has been examined and find that if we had 15 members attend a workshop on a Saturday and they were willing to pay \$50 for a one-day workshop, we would recover our costs but would be liable for any deficit if less than 12 members sign-up for such workshops. The costs would include all supplies except for an easel. The 4 suggested workshops, dates and teacher dates would be:

- a. Introduction to aquarelle on tissue paper – Monique Huneault, February 2nd
- b. Abstraction art from a photo (how to create an abstract painting from a photo that you like) – Mary Pfaff – April or May

Motion made to initiate these workshop and canvass ACP members for both their interests and their willingness to give workshop via the next newsletter. All agree.

4.0 Vernissage

For a Sneak Preview 'Vernissage' night, the room would cost \$1000, the beer or wine \$425, certifying 2 people to be smart-serve if we cannot find 2 qualified volunteers \$80, food: pretzels, chips and nachos \$200. Room capacity is about 165 and we would be giving every vendor a ticket as well as welcome table staff (35) thus leaving only 130 tickets to be sold and we could not advertise as the liquor permit says no advertising of events where there is free alcoholic refreshments. After much discussion, it was decided not to hold a 'Vernissage' type event but rather open the room as a Coffee House and invite ACP members and their guests (2-3) to come meet the artists.

Motion for approval: Carlyne, seconded: Susan and Lee.

5.0 Artsy Happenings

Scott Crossley will take over the Artsy Happenings newsletter, Scott Crossley, but he cannot take over until the April Call so in the interim, the President will be trained by the most able Carlyne (sometime in December) and she will prepare the call for mid-December and until Scott can take over.

Agreed by all.

6.0 Current **Bursary Program** criteria of eligibility read as follows:

Eligibility

- Must be a student at **Carleton Place High School** or **Notre Dame Catholic High School**
- Must have been accepted into a recognized post-secondary institution and is registered into a full-time arts program
- Must have demonstrated a commitment to their art form in their high school and or community

Eligible programs may include, but are not limited to:

- Performing Arts (*theatre*, music, dance)
- Visual Arts (drawing, painting, sculpture, photography, media, animation, film)
- Applied Arts (graphic design, industrial design, fashion/textile design, interior design, decorative art, functional art, architecture, creative advertising, radio broadcasting)
- Literary Arts (literature, creative writing, poetry, song-writing)

Changing the Eligibility Criteria requires more discussion and Lee will find out more on how students are chosen by the High Schools. The Board is also thinking of opening up a third stream for students in the close proximity who do not attend either High Schools but are intending to follow an Art Stream in post-secondary education (i.e. students from CP or Beckwith studying in Stittsville or Almonte).

Deferred to next meeting.

7.0 April 13th for the AGM

A room is available (free at the arena) and the opportunity to distribute the postcards, posters and lawn signs for the spring show could take place at the same time thus would reduce the number of outings for that week and potentially ensure more people attend the AGM. AGM 9:30 – 11:30 or noon, Spring Show Planning Session 1:00 – 3:00.

Approved by agreement.

8.0 Spring Fine Art Show

The planning for the Fine Art Spring Show 2019 is coming along. 3 reviewers have been found. The budget will be the same as Spring 2018 and any savings from the Grid rental going to an ad in the Canadian Gazette. ACP will need to purchase another 30-35 grids before the show if all 30 kiosks are sold. Two members, in good standing, will

be allowed to share a booth (\$10) extra to cover booth numbers and sales books as transactions will need to be kept separate with the Show Coordinator helping in the matches if applicable. The call will go out to ACP members around Dec 17th. Applicants will need to renew or join and pay their memberships prior to registering on-line They will be informed not to pay for their kiosk until accepted and then they must do so within 72 hours (3 days). Hopefully we will have a waiting list re last minute cancellations. Electronic payment of memberships prior to Jan 1 will be kept until then not to mix fiscal years. Reviewers' decisions are final and no appeals will be accepted. Complaints to be addressed to the Show Coordinator. Applications will not be considered complete until a bio and 4 photos with various details is submitted for review and must be delivered without exception by January 31, 2019 midnight. The review night will be the first week of February.

The motion to buy more grids if needed was approved by motion made by Susan, seconded by Anne.

9.0 Other Business

None

10.0 Close of Business

Meeting Adjourned